

MINUTES

TECHNICAL COORDINATING COMMITTEE

Wednesday, January 20, 2016

NC Research Campus
UNC Building
500 Laureate Way
Kannapolis, North Carolina 28081

Members:

Joe Wilson	City of Concord
Zac Gordon	City of Kannapolis
Jonathan Marshall	Cabarrus County
Wendy Brindle	City of Salisbury
Doug Paris	Town of Midland
Reuben Crummy	NCDOT-TPB
Stuart Basham	NCDOT-Div 10
Diane Hampton	NCDOT-Div 9
Josh Watkins	Town of Harrisburg
Ron Miller	Town of Landis
David Jaynes	Town of East Spencer
Samantha Fisk	Town of Mt. Pleasant
Reid Walters	Town of Spencer
Susan Closner	Town of Granite Quarry
Ed Muire	Rowan County, Town of Cleveland

Others:

Phil Conrad	CRMPO Director
Connie Cunningham	CRMPO Staff
Marc Morgan	NCDOT-Div 10
Lloyd Payne	City of Concord
Thad Howell	Rowan Airport
L.J. Weslowski	RIDER Transit
Loretta Barren	FHWA
Jamal Alavi	NCDOT-TPB

Call to Order

Chairman Wendy Brindle called the January 20, 2016 meeting of the Cabarrus Rowan MPO TCC to order at approximately 12:20 pm. Chairman Brindle welcomed everyone in attendance and began the meeting by calling the roll of eligible TCC members. Once she determined a quorum had been met, Chairman Brindle asked that everyone present introduce themselves since there were some in attendance who were new TCC representatives and guests.

After introductions, Chairman Brindle asked if there were any additions or corrections to the agenda. With none heard, Chairman Brindle continued by asking if there were any speakers from the floor. With no response from anyone in attendance, Chairman Brindle moved forward with the meeting.

Approval of Minutes

TCC Chairman Brindle called TCC member's attention to the October 21, 2015 meeting minutes included in their meeting packets. She asked for any comments or corrections to those minutes. It was pointed out that in a CTP Update under Reports, the year typed was 2016 and should

have been 2015. With no other comments or corrections being heard, Mr. Joe Wilson made a motion to accept the minutes as corrected. Mr. Josh Watkins seconded the motion and TCC members followed with a unanimous vote to approve.

Nomination and Election of TCC Vice-Chair

MPO Director Phil Conrad reported that the Cabarrus-Rowan TCC Bylaws state that a new TCC Vice-Chair must be elected each year. Phil reported that the Vice-Chair will rotate to the Chair position in January 2017. He stated that the TCC would need to nominate and elect a Vice-Chair from Cabarrus County at today's meeting since the current Chair was from Rowan County.

What that being said, Mr. Jonathan Marshall made a motion to nominate Josh Watkins from the Town of Harrisburg. Mr. Zac Gordon seconded the motion and Mr. Ed Muire followed with a motion to close the nominations. Mr. Jonathan Marshall seconded the motion to close the nominations. TCC members voted to approve closing the nominations.

At that point, Mr. Doug Paris addressed the members stating that the Town of Midland would like to request that they be allowed to serve as the Vice Chair for TCC. Mr. Paris reported that Mr. David Pugh, former Town of Midland Administrator had served as TCC Chair for the first half of 2015 before leaving his employment with Midland and leaving this committee. He requested that Midland serve as Vice Chair for 2016 and Chair in 2017. With little discussion, Mr. Reid Walters nominated Mr. Doug Paris to also be a nominee for the TCC Vice Chair position. Mr. David Jaynes seconded the motion and TCC voted to approve. A vote was taken between Mr. Josh Watkins and Mr. Doug Paris for the 2016 CRMPO TCC Vice Chair position. Mr. Paris received the majority number of votes and was therefore elected as Vice Chair.

2015 Draft Local Priority Methodology

CRMPO Director Phil Conrad reported to the TCC members, that NCDOT staff has informed CRMPO staff that Session Law 2012-84 now requires the Department to develop a process for standardizing or approving MPO local input methodology. Phil called members' attention to Attachment 4 included in their packets titled Cabarrus Rowan MPO 2015 Metropolitan Transportation Improvement Program (MTIP) Project Solicitation and Ranking Process. Phil advised the members that CRMPO staff has prepared and submitted drafts of the document to NCDOT for their review.

After completing a series of reviews, NCDOT staff made recommendations for some cosmetic and tabular changes to document and then granted a conditional approval to the CRMPO's methodology subject to public input and MPO Board Approval. Phil continued by stating that the CRMPO released the Draft Methodology for a thirty day public input comment period which ended on December 31, 2015. He reported that no comments had been received to date.

After a thorough review of the document with the TCC members, Phil asked for questions or comments. With none heard, Mr. Reid Walters made a motion to recommend that the CRMPO TAC consider adopting the Draft Cabarrus Rowan MPO 2015 Metropolitan Transportation Improvement Program (MTIP) Project Solicitation and Ranking Process. Mr. David Jaynes seconded the motion and the TCC members voted unanimously to approve.

FY 2016-17 DRAFT UPWP

Phil Conrad reported that each year the Cabarrus-Rowan MPO develops and adopts a Unified Planning Work Program (UPWP). The UPWP is the MPO's budget and follows the state fiscal year 2016-2017. Phil explained that the UPWP identifies the planning tasks, responsible agencies, and funding sources for regional transportation planning activities to be conducted within the planning area during the next fiscal year.

He reviewed the DRAFT UPWP with the members and indicated that it would come back in final form at a later date. Phil concluded by highlighting the local match table that shows the member dues for the next fiscal year.

Proposed TAP Program Selection Process

Phil reminded TCC members that back in May 2015, MPO staff presented information on a new NCDOT program called the Transportation Alternatives Program (TAP). This program Phil explained, is very similar to the STP-DA sub-allocation program in that it will require a twenty percent local match for eligible bicycle and pedestrian projects. He stated that the ten year allocation of funds under this program will be \$2.2 million to the CRMPO.

Phil continued by reporting that the CRMPO TAC released the proposed TAP Programs Selection Process for public comment as suggested by FHWA. Phil reported that there had been no comments or questions received during the public input process which ended on December 31, 2015. Phil called members' attention to Attachment 6 in their packets and reviewed the process with members. After the review was complete, Mr. Jonathan Marshall made a motion to recommend that the CRMPO TAC consider adopting the TAP Program Selection Process prepared by MPO staff. Mr. Josh Watkins seconded the motion and TCC members voted to approve.

FY 2016-2025 MTIP Amendment #1

Mr. L.J. Weslowski from the RIDER Transit System addressed the TCC members and called their attention to a Proposed Amendment modifying the MTIP for certain projects in the FY 2016-FY 23 included in their packets. Those projects include ADA Paratransit Services, Preventive Maintenance, Expansion Vehicles, Planning Assistance and the addition of two new line items for the implementation of the Concord UZA 5310 Enhanced Mobility of Seniors and Individuals with Disabilities 5310 Program. Also included is the Concord UZA Bus & Bus Facilities 5339 Program for FY16-FY25.

Mr. Weslowski reported that an increase in the annual maximum Federal Match for TG-5103B Routine Capital – ADA Services, TG-5103C Preventative Maintenance, and TP-5118 Planning Assistance as outlined in the list of TIP Amendment Requests. The amendment will also modify the planning year and maximum Federal match for TA-5125 Expansion Bus, and add new MTIP/STIP items to allow Concord to administer grants to recipients and sub-recipients under FTA's 5310 and 5339 programs. Mr. Weslowski referred a list of TIP Amendment Requests that was included in the TCC member's packets.

MPO Director Conrad added that these requests to modify the MTIP/STIP are required in order to utilize funds at a system level, as well as manage funding and programming changes in the Concord UZA under the new Designated Recipient program management requirements resulting from the passage of the federal FAST Act. Phil called members' attention to the Draft Resolution included in their packets that would modify the existing MTIP. Mr. Weslowski reported to the members that NCDOT has requested that the RIDER TRANSIT SYSTEM/City of Concord submit a resolution from the CRMPO along with the Amendment. With no comments or questions, Mr. Doug Paris made a motion to recommend that the CRMPO TAC consider executing a resolution endorsing the Rider Transit System Amendment to the FY2016-FY 2025 MTIP. Mr. David Jaynes seconded the motion and TCC members vote to approve.

Reports/CRMPO Business

- ✓ Local Reports - MPO/TPB/NCDOT Division 9 & 10 – NCDOT Division 9 representative Mrs. Diane Hampton reviewed a spreadsheet of updates on the Rowan County projects that was included in the TCC meeting packets. Mr. Stuart Basham from Division 10 also highlighted project updates on Division 10 Projects.
- ✓ CTP Update – Mr. Jamal Alavi, NCDOT TPB reported to TCC members the *Draft* CTP internal review has been completed and approved. The final approved document should be available to the MPO very soon, but gave no specific date. Mr. Alavi said that NCDOT-TPB is looking for ways to consistently improve the CTP and that all members should feel free to submit any ideas or suggestions for consideration.
- ✓ FY 2016-2025 MTIP Amendment #2 – Phil Conrad reviewed with members the Rowan County revisions to STIP included under Amendment #2. Spreadsheets containing the information had been included in their packets.
- ✓ MPO Online Mapping – Ms. Kelsey Lamb with the City of Concord GIS department provided the TCC members with a power point presentation showing a work in progress interactive map that she had created for use for the CRMPO members. The map shows all of the MPO area and provides many layers of information about the roadways in the MPO area. Once the map is complete it will be placed on the MPO website for all members use. Phil thanked the City of Concord for doing this online map and making it accessible to all members.
- ✓ Ramp Meter Study Update – Mr. Stuart Basham with NCDOT Division 10, provided TCC members on an update on the Ramp Meter Study. Stuart explained that the screening analysis is complete and that out of 15 Cabarrus County sites screened, 8 met the criteria for further analysis. He reported that the study is to be completed by December 2016.
- ✓ Freight Study Update – Phil reported that MPO staff is continuing to provide information to the CCOG Consultant working on the Study.

Informational Items

- Concord Express, Salisbury Transit, and RIDER Transit Ridership Information - Phil called the TCC members' attention to the ridership information included in their packets.
- Next scheduled meeting February 17. 2016

Adjournment

With no other business to be considered, Chairman Brindle adjourned the meeting.